



Elementary Out-of-Area Exemption Request Form

Thames Valley District School Board

 New Request

 Annual review for continuance

APPLICATION FOR STUDENTS TO ATTEND A SCHOOL OUTSIDE OF THEIR DESIGNATED ATTENDANCE AREA		
Please Use Date Format: Month/Day/Year		
Date of Application:		
Student Name:	DOB:	Grade:
Student Name:	DOB:	Grade:
Student Name:	DOB:	Grade:
Address:		
Parent/Guardian Name:		Daytime Telephone:
REQUESTED OUT-OF-AREA SCHOOL		DESIGNATED HOME SCHOOL
School Name:		School Name:

IF NEW REQUEST, please fill in the section below:

Present School (if different from designated home school):
Requested Transfer Date:
Reason for Request (<i>clearly state reason for request, outlining benefits to the student</i>):
<input type="checkbox"/> I UNDERSTAND THAT TRANSPORTATION TO THE OUT-OF-AREA SCHOOL WILL BE THE RESPONSIBILITY OF THE FAMILY. Signature of Parent/Guardian:
PLEASE FORWARD COMPLETED FORM TO REQUESTED SCHOOL ADMINISTRATOR

FOR OFFICE USE ONLY
Date application was received by Requested (Out-of-Area) School Administrator:
Requested Out-of-Area School Administrator's Comments:
Requested Out-of-Area School Administrator's Signature:
<input type="checkbox"/> Discussion with the Superintendent of Student Achievement of the requested out-of-area school was held on (date): <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
<input type="checkbox"/> Communication with designated home school principal occurred on (date):
<input type="checkbox"/> Communication with parent/guardian occurred on (date):
Copy to be provided to the Superintendent of Student Achievement of Requested Out-of-Area School

Notice of Collection: The personal information provided on this form and any other correspondence relating to involvement in Board programs is collected by the Thames Valley District School Board under the authority of the Education Act and Regulations (R.S.O. 1990 c.E.2) as amended. The information will be used to register the student in a school, for the collection of applicable student/activity fees, as well as for any consistent purpose. Information is shared with employees such that they may carry out their job duties. In addition the information may be used or disclosed to comply with legislation, for compelling circumstances affecting health and safety or discipline, as required in circumstances related to law enforcement matters, or in accordance with any other Act. For questions about this collection, contact the Board's Freedom of Information Co-ordinator, Thames Valley District School Board, 1250 Dundas Street, London, Ontario, N6A 5L1, Telephone 519-452-2000 ext. 20218. (Revised April 2013)